

**PROFESSIONAL DRESS CODE  
FOR ADMINISTRATORS, TEACHERS,  
AND SECRETARIAL STAFF**

The Hobbs Municipal Schools Board believes that employees of the School District can more effectively carry out their respective functions and responsibilities which help meet the School District's primary function of educating students when staff members dress in a professional manner. Students, parents, and other community members who interact with staff members are more likely to respond favorably to a staff member who dresses professionally. Students are more likely to show respect and follow directions from a staff member who dresses professionally. Therefore, the Board adopts the following dress code for staff members.

Professional Dress Standards for Men

*Acceptable Attire / Grooming*

- **Staff should look professional at all times, exceeding the expectations set for students**
- Pressed pants or slacks help improve the image of the apparel.
- Visible body piercing; **ONLY** the ear(s) is acceptable.
- Shoes should be clean and in good repair.
- Facial hair must be neat and well groomed.

*Non-Acceptable Attire / Grooming*

- Sweat pants and jogging suits are not acceptable.
- Hats are not to be worn in building.

Professional Dress Standards for Women

*Acceptable Attire / Grooming*

- **Staff should look professional at all times, exceeding the expectations set for students**
- Pants, slacks, capris', dresses, skirts or leggings with an appropriate length tunic top are acceptable.
- Blouses and shirts should be modestly cut
- Visible body piercing; **ONLY** the ear(s) is acceptable.

*Unacceptable Attire / Grooming*

- Sweat pants, spandex pants, leggings, and jogging suits are unacceptable.
- Hats are not to be worn in the building.